

Procedures and policies for maintaining and utilizing physical, academic and support facilities---laboratory, library, sports complex, classrooms etc..

- The college is in possession of large physical academic and support facilities. There is an established policy and clear guidelines for the maintenance and utilization of the facilities.
- The general planning of the college is supervised by a high power planning committee. The purchases are done according to the decisions of the purchase committee. The committee ensures that transparency and economy is assured in the purchases. For this state purchase manual and financial code is strictly followed. The digital solutions like e-tendering are also utilized for ensuring speedy, efficient and transparent procurements.
- The maintenance of the facilities are ensured through the participatory and coordinated functioning of all departments under the guidance of the various committees and with the aid of the supporting staff.
- The Building committee ensures the timely repair works of the buildings and infrastructure. Allocation of funds for the maintenance of the infrastructure of the college is earmarked in the plan fund of the college by the directorate of collegiate education department. Additional funds are mobilized from the PTA, Alumni and from other public sources. The state Public Works Department is assigned the technical supervision of the works.
- Lab equipment are maintained by the respective departments Necessary repair works are managed by the supporting staff of the institution. Emergency repairs, if any, are undertaken with the help of PTA .
- Student and faculty support is another resource for the maintenance of the college facilities. NCC and NSS undertake necessary campus cleaning and beautification. A college beautification committee is monitoring the general beautification works. The faculty also assist the initiatives by motivating students and working together with them
- Computer lab in the college which is frequented by the students for various service is well maintained with the generous financial assistance from College Development Council as well as PTA. It also operates with a substantial self generated financial resources.
- A library committee under the guidance of the college librarian is committed to improving and updating the available library facilities. The library improvement is well supported by the work of faculty members and students.
- A well equipped gymnasium is in use for the improvement of physical capacities of faculty and students. Sports equipments including a treadmill and safety gears

for players are provided. The infrastructure is maintained with the help of faculty members and students.

- Sports equipmentst are purchased each year using the sports fee collected from the students during admission and the Athletic fund reserved for the purpose. The state government also contributes substantially towards this purpose.
- There is also an effective yearly audit system to check the furniture, lab equipments , ICT tools, and other stock in the college.
- The quality and performance of the infrastructure is ensured with the help of external quality assurance agencies like KELTRON, state PWD etc.
- The maintenance of the hostel facilities are generally supported by student initiatives. There is also strong assistance from the part of Alumni organisations and peoples representatives.