



Infrastructure Maintenance System



**Government
Brennen College**

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The college has well set plans in place for ensuring timely maintenance and up gradation of infrastructure facilities. The College Council, planning Committee, Accommodation Committee and purchase committee meet periodically to assess the situation and implement measures in this direction. The college PTA and IQAC also provide the necessary inputs.

Maintenance of Physical Infrastructure

The PTA and Planning committee looks into the physical condition of all the buildings and ensures periodic maintenance.

Budgetary provisions are made annually for the maintenance of infrastructure.

Stock verification is done every year for all the departments.

Painting and roof maintenance are looked into on a regular basis.

Furniture, Window panes, doors, lights, blackboards, fans, ceilings floors etc in Classrooms are periodically monitored and repaired if necessary.

ICT equipments, computers and UPS are under annual maintenance contract.

Electricity and plumbing related issues are constantly monitored and addressed.

Mechanical equipments and lab instruments also fall under annual maintenance contract.

General repairs that involve the services of roofers, locksmiths, masons, carpenters, plasterers etc are done with the assistance of PTA.

Water coolers are serviced regularly

Protective systems which include UPS, anti-virus, Firewalls and CCTV cameras etc are installed and updated.

Maintenance of Laboratory facilities

The laboratories follow Green Protocol and wastage is minimized by reusing of solvents by distillation

To increase accuracy of equipments and prevent corruption of data laboratory equipments are duly calibrated.

Stock verification of chemicals and glassware in the labs are done annually.

A strategy is in place for maintenance of the laboratory whereby a thorough understanding of contractual obligations and diagnostic and active warranty coverage is ensured and documenting and monitoring of equipment failures is done.

To extend the life and increase the efficiency and functionality of equipments routine inspections are made and adequate measures taken and professional assistance is sought wherever required.

Maintenance of Computers

For the maintenance and repair of computers the college has adopted a comprehensive policy which is strictly adhered to. This is followed in the case of Service, data security, network security and software management.

In order to reduce e waste computers are serviced and reused.

OFC broadband connectivity problems are addressed by PTA

Maintenance of library Facilities

Integrated library Management software KOHA is in place and the library has been fully automated.

OPAC (Online Public Access catalogue) system for book search is implemented and updated.

IT infrastructure includes sufficient systems with broadband connectivity, photocopying machines and laser and barcode printers.

Maintenance of Sports Facilities

Department of Physical education supervises the maintenance of sports facilities

Regular maintenance of the ground is done

The refurbishing of equipments of the gymnasium is done periodically

Safety of the players is given top priority and protective gears are provided.

Professional help is sought where expertise is required.